

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DIVISIONAL FIRE OFFICER
WEST BENGAL FIRE & EMERGENCY SERVICES
Sepoy Bazar, P.O. - Midnapore, P.S. - Kotwali, Pin -
721101**

Memo No : IND/WB/FES/20202021/67262

DATE: 22/09/2020

From :

**The Divisional Fire Officer
Fire Prevention Wing,
West Bengal Fire & Emergency Services.**

To :

**GOVIND BEHARI YADAV TRUST
MOUZA- KHARAGPUR J.L.NO- 362, PLOT NO - 489,490 P.S.- KHARAGPUR (LOCAL),
DIST - PASCHIM MEDINIPUR, PIN - 721301
Kharagpur F.S., Kharagpur Local,
Paschim Medinipur - 721301.**

Sub: Renewal of Fire Safety Certificate for the occupancy of an existing construction of G+II storied building name & style of GRIFFINS INTERNATIONAL SCHOOL under group of Educational Building at the premises Mouza- Kharagpur, J.L. No- 362, Plot No – 489 & 490 P.S. - Kharagpur (Local), Dist - Paschim Medinipur, Pin – 721301.

This is in reference to your Application No. IND/WB/FES/20202021/67262, dated 22/09/2020, regarding the Renewal of Fire Safety Certificate for the occupancy of an existing construction of G+II storied building name & style of GRIFFINS INTERNATIONAL SCHOOL under group of Educational Building at the premises Mouza- Kharagpur, J.L. No- 362, Plot No – 489 & 490 P.S. - Kharagpur (Local), Dist - Paschim Medinipur, Pin – 721301.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

1. Driveway must be free of any type of obstruction for EASY movement of Fire Appliances. No perking will be allowed on the driveway.
2. Directional sign and escape route shall be displayed prominently.
3. To eliminate risk of Fire Hazards, Good House Keeping both for insides and outside of the building shall be strictly maintained.
4. The interior finish decoration of building shall be made with low flame spread material confirming I.S. Specification.
5. The notice of Fire Fighting and Evacuation with "Exit Sign" from the building shall be prepared and displayed at all vulnerable places of the building.
6. The employees and security staff shall be conversant with installed Fire Fighting equipments of the building and to operate in the event of Fire and Testing.
7. Mock Fire practice and evacuation drill shall be performed periodically with participation of all occupants of building.
8. First – Aid Fire Fighting system shall be provided as per I.S Specification.
9. Arrangement shall have to be made for regular checking, testing, and maintenance of all the Fire Fighting installation in the Building to keep them in perfectly good working condition at all the times.
10. If required the old line shall have to be replace with new line the cables shall always be laid in M.S. conduit pipes continuously bounded to the earth.
11. Periodical flashing of water from the Hydrants pipe line shall be made to maintain the efficient working performance of above mentioned system.
12. The Fire Safety audit to be conducted a regular interval and to be recorded in the Fire Prevention maintenance register.
13. Existing Electrical wiring of the whole building shall have to be carefully checked for anywhere and tear in them, particularly lines above false ceiling and ducts.
14. A Fire control room with close circuit T.V. system will have to be installed which will observe all the floor of the building.

15. Transformer and Switch Gear room shall be protected with automatic CO2 or D.C.P. Fire extinguisher conforming I.S. Specification.

16. A crew of trained Firemen under an experience officer shall be maintained round the clock for safety of the building.

17. This Renewal Fire Safety Certificate is valid for three year and has to be renewed every three year from the date of issue of this letter.

18. Each three year a certificate is to be obtained from the Director General, West Bengal Fire & Emergency Services, performance of all the Life & Fire Safety arrangements and installation of the building.

N.B: No addition and alteration without prior permission of West Bengal Fire & Emergency Services. Otherwise the Fire Safety certificate will be treated as cancelled.

Divisional Fire Officer
West Bengal Fire & Emergency Services

Signature valid
Digitally signed by TAPAN
KUMAR BOSE
Date: 2020.09.22 11:39:21 IST

