



Griffins International School

CBSE Affiliation No: 2430226, School Code: 15620
An ISO 21001:2018 Certified Day Cum Boarding School
Plot No- 489, NH- 60, Mouza- Khatranga, P O- Khatranga. Kharagpur. Pin- 721301



Circular No – GIS/2025-26/Cir/037

Date: 16th September 2025

Dear Parent,

Greetings from Griffins International School!

This is to inform you that as per the CBSE guidelines, verification of registration data for the forthcoming CBSE Board Examination is scheduled to be held in the school premises. It is mandatory for the parents/guardians to come along with the students for the verification on the prescribed dates mentioned below.

➤ **Schedule for Verification:**

Day	Date	Class	Timings
Tuesday	23 rd September 2025	9-B, 9-C, 11-A	02:15 pm to 04:00 pm
Wednesday	24 th September 2025	9-D, 11-Commerce, 11-Humanities	
Thursday	25 th September 2025	9-A, 11-B	
Friday	26 th September 2025	11 ISP (JEE & NEET)	

➤ **Parents are requested to:**

- Ensure the student is present during verification.
- The Registration fee for class 9 & 11 is Rs. 320/-.
- Carry any supporting documents, like original birth certificate, caste certificate if any, Aadhaar card for correction (if any) in the registration details.
- Adhere to the allotted date and time to avoid inconvenience.
- Parents of class 11 are informed to carry their wards Aadhaar linked phone number along with the Aadhaar card of the student for generating APAAR ID which is mandatory this time.

Your cooperation in this matter will help us complete the registration process smoothly and as per CBSE norms.

Regards
Principal